



General Meeting Minutes
Tuesday, May 16th, 2023
9:30am

- I. Meeting called to order at 9:28am
- II. Approval of Minutes from General PTO meeting on April 4th, 2023, motion made by Jennie Fisher and seconded by NikitaAzevedo, motion approved.
- III. Principal's Report
 - a. The Hospitality team did an amazing job on the teacher's luncheon.
 - b. Teacher Appreciation Week was appreciated by everyone. Thank you to the team for working so hard.
 - c. Mornings with Mom had an amazing turnout
 - d. Kinder Preview went great. If you know of any incoming kinder student, have them sign up now.
 - e. 4th grade field trip went well with Echo travel. The caverns were amazing; the Capitol was toured and the students enjoyed it. Due to traffic, their arrival back at campus was delayed a few hours.
 - f. Coming up, Kinder graduation is Monday, 5/22; 4th grade graduation is Tuesday, 5/23 followed by a trip to the aquatic center. Wednesday will be class parties and Thursday is clap out at 11am for 4th graders.
 - g. Staffing update: Nurse Hogan is retiring and her position will be filled by Meredith Lippe. Mrs. Eads will move to 1st grade. There is a recommendation for Kelly Mickan to take

Mrs. Putman's position and she transitions to 3rd grade. Tina Green will transition to Counselor role. Mrs. Peterson will retire and we are close to a recommendation from a student teacher at Old Union. Sydney will move to Durham as Campus Secretary. Nancy Lesky will transition to Low Impact.

- h. Retiree celebration will be this afternoon in cafe. Celebrating Nurse Hogan, Kelly Connell, Joann Peterson, Wendy Barnes and Joann Parsley.
- i. Brief discussion regarding secure vs. unsecured positions and maintaining elementary ratios based on enrollment.
- j. Encore may try a 5 day rotation next school year to recoup classroom time and obtaining PE minutes within 1 week. Lunch times will change as well to align with the district.
- k. One more lockdown drill will occur this school year.

IV. Officers Reports

A. President Corie Brown

- a. Thank you to TAW team for a great week at the beginning of the month. Special thanks for Illeana Lutkenhaus, Nikita Azevedo, Mary Hildreth and Nichole Gimartin for making our teachers and staff feel "sunsational"
- b. Thanks to all the moms and dads that helped with our amazing morning with moms event. The turnout was great.
- c. Thank you to the administration for our volunteer breakfast this morning. We appreciate it.
- d. Our staff retirement party is scheduled this afternoon in cafe. Please come by if you can.
- e. Gym floor update: the district will pay for the new gym floor and make sure it is up to district standards. Hopefully it will be completed over the Summer and ready in the Fall.
- f. Upcoming Events
 - i. 3rd grade Wax Museum, Wednesday at 8am
 - ii. 1st grade Fairy Tale Ball, Thursday, 8am

- iii. Kids take over the Day, Friday 5/19.
- iv. Kinder graduation, Monday, 5/22 at 8:30am
- v. 4th grade graduation, Tuesday, 5/23 at 8:30am
- vi. 2nd grade Literacy Celebration, 5/23 at 10am
- vii. End of Year parties listed by Tara.
- viii. 4th grade clap out, Thursday, 5/25 at 11am and last day of school

B. Treasurer-Erin Jewel

- a. Financial Update/Budget Updates including next years proposed budget
 - i. P&L was reviewed

C. VP Fundraising-Val Patel

- a. We earned \$265 from our Spirit Night last month with Mooyah.

D. VP Volunteers-Tara Britton

- a. End of Year Parties will be Wednesday, May 24th. Times are as followed
 - i. Kinder 8:05 -10:05am
 - ii. 1st 9:30 -11am
 - iii. 2nd 10-12:15pm
 - iv. 3rd 11:35-12:05pm
 - v. 4th grade will visit the natatorium on Tuesday, May 23rd from 12-2pm. They will have a quiet celebration with pizza, snacks and a movie on Wednesday, May 24th. No parent help will be needed on Wednesday; 1 parent from each class will be needed on Tuesday at the natatorium to help with the snack table.

E. VP Community-Erica Willis

- a. The 2nd and 4th grade Community project to Stock the School Closet at Mrs. Gamache's school was not as successful as hoped.

F. VP Communications-Bryanna Roop

- a. The website has been updated to reflect upcoming events. Be sure to check in early for events to save time.
- G. Advisor's Report-Danielle Gibson
 - a. Mrs. Capello has a request for new furniture but was not requested in time for this school year. We will vote next school year. Amount currently estimated at \$1000
- H. President Elect-Wendy Home
 - a. Volunteers of the Month-Ileana Lutkenhaus, Nichole Gilmartin, Mary Hildreth and Nikita Azevedo for TAW.
 - b. Update on next year's executive and general slate. Meredith Lippe will be unable to be VP Volunteers so we nominated Nikita Azevedo. Motion to approve by Bryanna Roop, seconded by Kristle Wachtler; all approved. General Slate motion made by Corie Brown, seconded by Sharon Meyer, all approved.
- I. Secretary-Standing in for Jessica is Tara Britton
 - a. Jessica is at jury duty and no Thank you's were handed over.
- J. New and Unfinished Business
 - a. Discussion regarding educational enrichment renewals. PTO will cover expenses not covered by the district.
- V. Meeting adjourned at 11:13am